

SDFA Fall Board Meeting Agenda
Pierre, SD
October 1, 2016

Agenda

Call meeting to order
Roll Call –
Pledge of Allegiance
Moment of Silence
Approval of agenda
Approve minutes of Board meeting @ Sioux Falls, June 2016

Treasurer's Report – Gorton
- Financial reports

Secretary's Report – Gesinger

District Directors Report - What happened/is happening in your district?
Black Hills Northwest
Northeast Southeast
Central South Central
Badlands

BUSINESS

1. Membership report
2. State Auxiliary
3. High School Scholarship program
4. NVFC
5. State Fallen Firefighters Memorial
6. FDIC 2017, Indianapolis
7. Legislation for 2017
8. Future Fire Schools Planning – 2017 - Mitchell;
9. Statewide committee reports
10. Executive Session
11. Other items
12. Pay expenses
13. Next meeting 28 January 2017, 0800, Mitchell (4 Feb, weather date)
14. Adjourn

SDFA Fall Board Meeting Agenda
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Call meeting to order October 1, 2016 8:05AM CT at Pierre #1 Fire Station

Roll Call – C Kludt, D Ward, D Gorton, R Gustad, J Dietz, D Jorgensen, C Baumgarten, M Stoks, D Hartmann, R Hines, D Gesinger

Special guest Kathy Lembcke & Sharon Kraft

Pledge of Allegiance

Moment of Silence

Agenda - Motion by Ward, 2nd Hartmann to approve. MC

Minutes - Motion by Hartmann, 2nd Jorgenson to approve the June 2015 Minutes. MC

Treasure report – Memorial addition has been paid in full, Membership and ABC programs have been paid for, no outstanding bills at this time. Motion by Gustad, 2nd by Hines to approve treasure report. MC

Secretary report – Getting ready to send out dues invoices/letters, will be sending electronic invoice to all board members, let me know how it works.

Directors' reports –

Black Hills - No news on a fall school yet

Northeast- District School was held in April

Central- Spring School was held in Pierre in April

Bad Lands- District School was in Martin- next fall school will be in Winner

Northwest- District School was in Mobridge- next year school Mound City

Southeast – District School at Beresford- Spring school will be at Worthing and Fall school will be at Brandon- will be sending out a survey to see what they would like to see at district school to try to get the attendance up

South Central – District School Platte

Fort Pierre will be hosting a wildland class in April- if anyone has any ideas on what you would like to see contact Jim Burke.

Business:

1. Membership report- Dues letters will go out the 1st of November

2. State Auxiliary – no report

3. High school scholarship program- no changes need to be made at this time- Need to find out for sure if the Schmidt scholarship is going to run another year – Kludt will make contact to find out for sure.

ACTION ITEM: Kludt make contact with Brian Schmidt about scholarship

4. NVFC- Kludt and Koopman attended, location Charleston, NC. Lots of good material covered and shared. There was an individual there that spoke of the “Share the Load” and how this saved his life. Kludt indicate he would like to have this guy come and speak as a general session for 2018 fire school. We do have the all state membership program with NVFC, any firefighter member can join for half price; can be either fire or EMS.

5. Memorial service 2017- State Firefighter Memorial – October 1, 2017 2PM CT- Pierre

Memorial expansion/location- once the wedge is full we will be out of space. Maybe an idea would be to use the tablet format for the retaining wall.

SDFA Fall Board Meeting Agenda
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6. FDIC- Indianapolis- April 24-29, 2017 who is going? Damon Hartmann and Don Ward- by mid-February we need to change the motel registration and by March we need to change the FDIC registration. Gorton is talking about going as a North Haines department member.

ACTION ITEM: Further discussion at January meeting.

7. Legislation 2017- No issues at this time

8. Future Fire School Planning- 2017 Mitchell;

Mike Erickson- FMO presented a list of 25 classes and instructors

Do we want to have these classes both days or in 8hr or 4hr blocks?

There are 7-4hr classes, 3-16hr NFA classes, and 15-8hr classes.

Need to find out what classes offer EMT re-cert hours? Mike Erickson will check into this and add to the class synopsis information.

Ward will check with the Pipeline Association to see if they would be interested in sponsoring a lunch and do a presentation over the lunch hour.

PL Vulcan- Man vs Machine- Stoks will make contact with them on offering a class

Erickson is working with some of the firefighters in Mitchell to see if they could come up with structures to use for training during fire school; he is also working with the lady from the chamber.

Equipment for classes- this will be outlined on the contract asking, "if you need equipment, please list what is needed or you will not have it".

Baumgarten will start a preliminary listing of what each class will need for equipment and tools.

2017 Fire school online registration will open March or early April

Ward will send letters of invite to the State Fire Marshal's Office, Governor's Office, Mayor and Auxiliary.

2017 State Fire School Schedule:

Wednesday

Board Planning Meeting

Thursday

Board Meeting

Evolutions class?

Trade show set-up – 12:00 - 3:00

Registration Opens - 3:00

Trade Show opens -3:00

6:00 – Registration closes

6:00 – Trade Show closes

7:00 pm- Instructor Meeting

Supper on your own

SDFA Fall Board Meeting Agenda
Pierre, SD
October 1, 2016

Friday

7:00 -- Registration Opens
7:00 – Vendors Open???
7:30 –Opening Remarks/Membership Meeting (8:15)
8:30 – Classes begin -
12:00 – Lunch – Pipeline?? – Lunch times staggered
1:30 – Classes Resume after lunch
5:00 – Registration Closes
6:00 – Memorial Service
6:45 – Meal & Social
7:00 – DOT
Evolutions
Show n’ Shine
Water fights – Pheasant County FOOLS
8:00 – Vendor show closes

Saturday

*** No Vendor Show on Saturday**
7:30 – Registration Opens
8:00 - Classes resume
11:00 – Elections Start
Lunch – Saturday – Sponsor meal???
2:00 – Elections Close
5:15 – Closing Ceremonies/Membership meeting/awards ceremony
Supper on your own.

Transportation of Instructors- Fire Marshal’s Office (FMO) and Mitchell convention and Visitors Bureau will help with this.

School facility – Kludt is working with facility and the Chamber Visitors Bureau
Opening Ceremony – Ward

Memorial service – Hartmann and Kludt, Friday after classes- Andy and Rodney

Registration – Gustad and Chamber Visitors Bureau – will need 2-3 people to help for walk in registration.
Visitors Bureau to help hand out packets –

Booth rental- Auxiliary will handle all expense that deal with venders.

Meals Friday- Lunch- Hines

Evolution – Stoks – Dell Rapids fire station has the trailer and they would like it moved. Kludt will talk to Mitchell to see if there is a place there to park the trailer. Jorgenson indicated he had a place outside it could sit.

Insurance – Gorton will check into our policy to see if we need any further insurance for an event policy

SDFA Fall Board Meeting Agenda
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Trade show- Auxiliary will take care of this

Show & shine – Jorgenson -- doesn't necessary need to be fire related

DOT- Friday night – Gorton will contact Bonnie DeBondt to see if this organization is going to continue with her and Bill retiring and moving.

ACTION ITEM: Ward contact Pipeline Association

ACTION ITEM: Ward send letters of invite

ACTION ITEM: Stoks contact PL Vulcan

ACTION ITEM: Baumgarten start gathering an equipment needs list

Recess 11:45 – 1:00

Cont. Fire School planning 2017

Board meetings- Wednesday & Thursday – times to be determined

Financial- Denny Gorton

Elections- Gustad and Baumgarten- this can be set up at the auxiliary booth, we will just need to put up a sign that says “vote here”.

Fire school book – Kludt and Stoks – year book style.

Lottery raffles – if we see someone selling raffle tickets, just let them know they cannot do this on-site.

Kludt and Gustad will plan a time to meet with Mitchell to visit with them about food and vendors.

ACTION ITEM: Kludt and Gustad meet with Mitchell VoTech

9. Statewide Reports

Public Safety communications council report- Gorton gave report about the upgrades that will need to happen to keep the communication system across the state up and running. This is going to be a huge cost to upgrade.

Joint Council of Fire Service Organization- January 2017 during the Instructors conference.

Fire Chiefs- meeting next week, convention is December 2-4, Brookings

Instructor's conference- January 14-15, 2017. They are looking for someone to take over the Red Book Fund.

Fire Marshal's Advisory Board – hasn't been a meeting for a while – next meeting is in November.

10. Executive session- 5:40PM out of e session 6:10PM

Motion by Gustad 2nd Stoks to accept Deedra Gesinger's resignation as of December 31, 2016, 1 abstain. MC

11. Other Items-

Photo- will bring this up at the Instructors meeting and ask them to take pictures and send them to us.

SDFA Fall Board Meeting Agenda
Pierre, SD
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If anyone has pictures or anything please send them to Jon Coil (Sturgis) as he is putting together a scrapbook.

Lifetime membership guidelines are online.

Gorton will send the updated version of the guidebook to everyone, with the corrections, in both PDF and word format.

ACTION ITEM: Gorton send guidebook to everyone

Who is going to be making the contacts with the big sponsors such as Avera, Sanford, and any others so we don't have multiple people contacting these places asking for support and we are using similar verbiage in our requests? Maybe we can get some contact information from Minnehaha and reach out to those they had made contact with. Minnehaha County said they would share this list with us.

By-Law Review committee- Ward, Dietz, Hartmann- if we make any changes we need to pass those changes through the Secretary of State since we are incorporated. Reviewed 2016, no updates needed.

Fire school Logo/slogan- keep thinking about a slogan (example: where SD firefighters come to learn)

Budge development for state fire school – Fire school book sponsors leave as is –

Budget for 2017, expenses \$72,450 – income \$63,150.

Online registration fee \$60- are we going to have a cancellation policy? Motion by Ward, 2nd by Hartmann our cancellation policy is, you can receive half of your registration fee up to May1st, after that no cancellation, substitute anytime.

Gustad will add the t-shirt orders and water fights to the online registration. If someone is going to mail in a registration check, it should be mailed to PO BOX 1884 Rapid City, SD 57709

ACTION ITEM: Gustad add t-shirt and water fights to online registration.

Equipment-Once we start purchasing equipment where do we store it? Maybe check with DOT shop and see if we can put a storage container there to store our equipment. Need to look over class list and see what kind of equipment we will need and don't already have.

ACTION ITEM: Further discussion at next meeting

Website review – Ward, Stoks, Gustad- This needs to be something that gets updated continually -Brenda would like to have some pictures to add to the website- she is willing to make the changes- right now our website is not mobile friendly and Brenda is working on changing this. Once the new website has been designed we would have administrative rights to make some changes ourselves. Committee will outline the changes to the fire school page with examples of how this should look. Need to add information under the benefits section regarding what is available for a funeral or memorial. These suggestions will be sent to Stoks and he will send them to Brenda. We will also add the memory/fire school book to the website.

Life time award – Hines would like to put Mike Ball's name in for lifetime member- need application by the January meeting so it can be acted on.

SDFA Fall Board Meeting Agenda
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FEMA AFG Grants- state fire training academies are eligible for this money, which can be used for training and equipment. We should apply for this as we would be eligible if we apply on behalf of the FMO. Application opens October 11th close November 18th. Gustad will start work on the application with the help of Gorton and Stoks. Motion by Hines, 2nd by Stoks to apply for a FEMA AFG Grant. MC

FEMA Safer Grant for recruitment and retention- The Association should apply for this; the application period has not opened yet. As more information comes out on this we will look into applying. In the meantime, be thinking of ideas for recruitment and retention.

What are we going to do if in 2017 some Fire Department steps up and asks to host fire school in 2019? This discussion will be part of the membership meeting in 2018. Gorton made a motion that the SD firefighters Association will not entertain any fire school nomination until the first membership meeting of 2018, 2nd by Hartmann. MC.

Recess at 6:13PM until Sunday at 9:00AM
Reconvene 9:08AM Sunday October 2, 2016

Split up into groups to go through a class needs list-

12. Pay Expenses- Motion by Hartmann 2nd Dietz to pay expenses. MC

13. Next meeting -Winter planning meeting – January 28-29 in Mitchell start time 8:00AM; will need rooms for Friday the 27th and 28th ---snow date Feb 4-5

Spring planning meeting April 8-9 in Mitchell 8:00AM; will need rooms for the 7th and 8th

ACTION ITEM: Room reservations needed

14. Motion to adjourn- Motion by Jorgenson 2nd by Hines to adjourn 11:50AM

Recorded by
Deedra Gesinger, Secretary

Reviewed by
Charlie Kludt, President