Call meeting to order @ 9:00 am at Pierre Station 1 Meeting Room by President Charlie Kludt.

Board Members Attending: Charlie Kludt, Ron Hines, Dave Jorgenson, Rick Gustad, Jack Diez, Mark Stoks, Adam Kunkel, Samara Erickson, and Dennis Gorton. Members absent: Chad Baumgarten.

Roll Call Voting: Kludt, Hines, Jorgenson, Gustad, Diez, Stoks, Kunkel, Erickson, and Gorton

Pledge of Allegiance was recited.

Moment of Silence was observed for all firefighters and those who have died in the line of duty.

Motion to approve the agenda that was emailed by Hines, seconded by Erickson. Carried.

Motion to approve draft minutes of Board meeting @ Mitchell, June 5 & 9, 2019 that were emailed and on the webpage by Jorgenson, seconded by Stoks. Carried.

Treasurer's Report – Gorton went over the reports that were emailed to the Board earlier. Net Worth shows a current total net worth of $152,088.17 as of Sept. 19, 2019. Checking accounts for both the State Fund and General Fund were presented and emailed earlier. These reports are on the webpage as Draft.

- Financial reports it was noted that the SD Auxiliary has paid the Assn. for all expenses related to fire school and other activities.
  Motion to approve financial reports Diez, seconded by Jorgenson. Carried.

E-checks requirements – Board discussed what it would require to be able to process “e-checks” similar to how we take credit card payment for fire school and membership dues. Board felt it would benefit some departments.

Action Required: Gorton will contact NexGen or Authnet to process checks on the spot, like credit card payments.

Secretary's Report – Gorton went over the 2019 final Membership Recap for the number of 100% Paid Departments and Department Only. It shows a total of 5,696 paid members from 232 departments. There are 50 Department Only members. Comparison of past years: 2018 5,719 paid members from 233 Departments, Department Only was 54. Motion to approve secretaries report by Jorgenson, seconded by Erickson. Carried.

2020 Membership drive: Gorton said he was working on the 2020 membership letter. It was discussed to have a note if a department wanted to donate to the Fallen Firefighters Memorial. The Board will set it up so a department can pay using the current on-line credit card payment method. Dues must be paid by January 10, 2020 to be eligible for the additional AD&D through Fischer Rounds Insurance. The anticipated date to mail the membership letter is November 1, 2019.

Action Required: Kludt will get the membership letter from the President to Gorton.
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Christmas at the Capitol: It was noted that the Association was approved by the State. Decorating is Nov. 23 or 24, 2019. Will need to have some glass ornaments replaced and additional ones made. Suggestion to have a stand or some item that notes the names on the tree are those firefighters who died in the line of duty. Samara said she might be able to decorate and would notify the Board as to which day. The Board agreed to sponsor a tree at the Christmas at the Capitol.

District Directors Report – each director reviewed what was happening in their district.
  Black Hills – Adam Kuenkel reported will have district school on Oct. 12 at Spearfish and hoping to have a "spring" class during the Mid-Winter muster in March.
  Northwest – Chad Baumgarten was not present
  Northeast – Mark Stoks reported planning a spring school, doing a fall school in Webster with 16 attendees. With the past weather it is difficult to get attendees.
  Southeast – Dave Jorgenson reported having district school today in Vermillion. The next district fire school will be in Canastota.
  Central – Samara Erickson reported was held in Pukwana on Sept. 8 with 29 attendees. Several classes were presented. No change in officers. The next school, either spring or fall will be in Wessington Springs.
  South Central – Rick Gustad reported not much going on with spring school in Tripp, with a fall school planned in Platte. The weather has been hit the general area hard with flooding and everything else. The spring 2020 school location has not been determined.
  Badlands – Jack Diez reported had school in Midland with 39 attendees. Rick Cronin was elected to be the District director and will assume office on July 1, 2020.

General discussion on the role and function of each district. What has changed over the past years and the evolution of district fire schools. This discussion will be continued at the winter meeting in January. Is there a need for having maybe two or three regional district schools?

Action Required: how can the Assn. benefit districts with schools.
Action Required: update and add district reimbursement form to webpage.
Action Required: update Adam & Chad as to new expire term date of June 30, 2023 for those two members.

Membership & Public Address Session – This is an opportunity for members or the general public to speak/present to the board. Items brought forth during this time are for informational purposes only. No official action will be taken on topics during this time. Please, limit speaking time to five(5) minutes or less.

Business:

1. **NVFC** – Charlie Kludt gave an update on the following Items:
   a. Tax incentive legislation – (See NVFC site for full wording) contact our legislators
   b. Anheuser-Busch water program – open to departments to request water.
   c. All state membership program – $18 - (board members)
d. Future meeting dates and locations
   a) Oct 23-25, 2019 – Columbia County, Augusta, GA, on Oct. 26 there will be an additional rural fire seminar, which President Kludt will also attend. Kludt said he did not believe that LeRoy Koopman would be attending this fall’s conference and asked if anyone else was interested in attending. It was noted that the Association has a “credit” for one registration and Charlie will confirm that. Ron Hines said he might be interested in attending.
   b) April 2020 – Alexandria, VA
   c) Fall 2020 – North Carolina, location to be determined
   d) Spring 2021 – Alexandria, VA
   e) Fall 2021 – Jackson, WY
   f) Spring 2022 – Alexandria, VA
   g) Fall 2022 – Kansas City, MO is scheduled for a “central” location without a specific sponsor.

2. **SD Firefighters Fallen Firefighter Memorial Service;** September 27, 2020 at 2:00 pm; Memorial Site/Rotunda.
   Dwain Franklin Hudson, Sr., Argyle VFD, who passed away April 17, 2019 while responding to a wildland fire. Motion by Gustad to add Dwain Hudson’s name to the Memorial, seconded by Stoks. Carried
   (Dwain was born on January 23, 1946, in Orlando, Fl, to QP and Thelma Lee (Waters) Hudson. He took pride in serving his communities as a Retired Highway Patrolman and Firefighter. Dwain was a Master Mason and competed in the Cowboy Action Shooting Competitions.
   His is survived by his wife, Caffy Hudson of Custer; sons, Dwain Franklin (Brenda) Hudson, Jr. of Elizabeth, CO; Jack Franklin Hudson Ft. Pierce, FL; sisters, Susie (Bill) DeVine or Billings, MT; Sandra (Mike) Grooms of Ocala, FL; two grandchildren, Eliza Grace Hudson and Kevin Hudson. Memorial services were held 11:00 a.m., Saturday, April 27, 2019, at Chamberlain McColley’s Funeral Home in Custer with Firefighter’s Bell Ceremony.)
   **Action Required:** Adam will contact family for exact spelling and how to they want the name of the Memorial.
   **Action Required:** Adam will get spelling to Chad before May 1, 2020.
   **Action Required:** Chad will contact Capital City Monuments to get name engraved before May 1, 2020.
   **Action Required:** ? will contact the honor guard for 2020.
   **Action Required:** Gorton will contact Capitol Buildings & Grounds and get the Visitors Center and Capitol Bldg. reserved for September 27, 2020, DONE
   **Action Required:** Gorton will contract Capitol Buildings & Grounds to have the bush/shrub trimmed. DONE

3. **National Fallen Firefighter Memorial – October 3 & 4, 2020**
   The Board discussed if they were going to send a representative to National Memorial. It was discussed that either Kuenkel or Gorton might attend.
   Motion by Gustad to pay costs to attend Memorial Service, seconded by Stoks. Carried
   Roll call: Kludt, Hines, Jorgenson, Gustad, Diez, Stoks, Kuenkel, Erickson, and Gorton all voted yes.
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Action Required: Attendee will make their airline reservations, motel accommodations, etc. Will be reimbursed with receipts.
Action Required: Board needs to verify the process of adding SD LODD to the National Fallen Firefighters Memorial and follow up.

4. Statewide reports:
   a) Public Safety Communications Council – Charlie Kludt said the PSCC met on Sept 12, but he was unable to attend due to flooding. The next meeting will Dec. 12, 2019 in Pierre.
      1. Broadband Survey – is online, been in the newspaper and it takes about 10 minutes to complete.
      2. Timetable was given to Council members for the conversion to full P25 digital radio.
   b) Joint Council of Fire Service Organizations – January 10, 2020 in the afternoon. It was discussed on having the Joint Council meeting during the SD Municipal League meeting generally in the fall.
      1. Gorton asked what is the definition of an “essential” service, as it seems that fire departments and ambulance services are not considered an essential service. The Board decided they would look into who or what makes that determination.
   c) SD Fire Chiefs – meetings will be at Tin Lizzies in Deadwood with rooms at other locations.
   e) Fire Marshal’s Advisory Board - Gustad said there is a meeting Oct. 1, 2019 at Rosenbauer manufacturing.
   f) LAST – meet at Fire Chiefs Convention, Friday, December 6, 5:00 pm, Deadwood; mini-deployments;
   g) SD-PERI/SDPA committee – (27 Aug) 8 October 2019, Sioux Falls; pipeline emergency response team. Apparently, this meeting will be a training session in Sioux Falls. The first session and next session will work on responding to a pipeline spill and some on protesters.

The recessed for lunch at 12:15 PM. The re-convened at 12:15 PM.

5. Administrative position – Hines discussed the possibility of having an “executive administrative position”. Several surrounding states have such positions. Hines said he was thinking that a full-time administrative position could then apply for various grants through FEMA, such as SAFER, AFG, or others.
   a. Kludt said he thought appointing a committee to look at the job description, duties, time, pay, etc. Kludt appointed Hines as an Administrative Position committee chairperson, along with Gustad and Erickson.
      a) Action Required: Admin Assistant Committee will look into the various aspects of the position. Kludt asked that the Committee have some information for the January 2020 Board meeting.
6. **SDFA Staff positions annual review** – The Board reviewed the secretary and treasurer position. There was general discussion on the information supplied and what the Board members would like to have. Currently the reimbursement amount is $5200 for secretary and $1800 for treasurer positions and the Board agreed to maintain these amounts.
   a. **Action Required:** Nothing at this time.

7. **Non-profit Status:** There was discussion on the advantages and disadvantages of the association having IRS 501 (c) 3 status. It was agreed to pursue formation.
   a. **Action Required:** The Administrative Assistant Committee will take this project.
   b. **Action Required:** Baumgarten will be contacted to visit with the Perkins County States Attorney for formation information

   a. Motion by Kuenkel, seconded by Erickson to send one (1) representative to the meeting. Roll Call voting: Kludt, Hines, Jorgenson, Gustad, Diez, Stoks, Kunkel, Erickson, and Gorton

The Board recessed for 10 minutes.

9. **Auxiliary meeting with Board:**

10. **State Fire School 2020, June 11-13, 2020.**
    a. Develop School Budget – discussed
    b. Sponsorship updates – Mitchell SEA; Sanford, Avera, Cabelas, Billion, truck manufactures, scba’s, it was felt that the Board needs to work on sponsorships for various activities.
    c. Finalize class list
    d. Registration open date ______________ to be determined
       a) Kludt said that he wants it so that everyone who attends fire school is registered in ABCSignup. This includes vendors, auxiliary, instructors, and others. It was suggested that the Auxiliary when they send out vendor booth, that get attendees and enter them into ABCSignup.
    e. **Other items –**
       c.1 – meeting date - __
       c.2 – Arrival date for setup, final checks __ __
       c.3 – communications; phone listing – seemed to work to simply the best.
       c.4 - tools/equipment; - Chad, Jack, Adam
       did not seem to be short any major tools. The FOOLS class did ask for some hose and hand tools. Baumgarten has ordered some hose.
       c.5 – apparatus; - Chad, Adam, Dave
       fire truck, the FOOLS may bring their own truck with various tools.
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was noted we should have a backup truck no matter.
EVOC, instructor said it was helpful to have both types of apparatus

f. Schedule – will be basically same as 2019.
g. Final registration costs – early bird; refund date;
h. Motion by Kuenkel to offer a 1-Day registration at the rate of ??? with the early bird
discount and 100% Membership discount to factored in, seconded by Jorgenson. The
exact amount of 1-day registration will be determined by the January Board meeting.
i. Gorton brought up that he feels the Board needs to consider raising the registration fee
for 2020. Rates have been set at $90 for the past three years. Costs have increased
over the past 3 years. Motion by Kuenkel to increase the registration fee for 2020 to
$100 per registrant, include the early bird and 100% Membership discount, seconded by
Erickson. Carried.

The Board recessed at 5:15 PM.
The Board reconvened at 9:00 AM Sunday, Sept. 29

The Board went through the class listing for 2020, determined which classes to drop, add and
potential instructors, who will contact which instructor.

Classes we know for 2020 – and instructor contact

1. SD Instructor class – FMO (Mike Jones will coordinate)
2. Extrication – Karter Lesmann – (willing to come back) (Gorton to contact)
3. Essentials – FMO & Platte (Mike Jones to coordinate)
4. Live fire - Customized Fire, Iowa (committed) (Gorton to contact)
5. Pump Operations; 4 hr. class – Chris (will do again, Gorton to contact)
6. EVOC; Instructor Brad Georgeson (will do class again) (Gorton to get contract to Brad)
7. Small Engine Repair – MTI Greg Kock, (Gorton Will contact)
a. Basic one day
b. Advanced one day
8. SCBA Confidence Course – 8 hr. – Erickson (contract to Erickson)(add forcible entry/RIT
9. NFA – 16 hr. class – FMO (chief or officer related)
10. Modern Fire Attack – Dave Radtke or Derek Peterson (Gorton to contact)
11. Rope Rescue – Randy & Josh (Gorton to contact)
   a. Basic one day
   b. Advanced one day
12. EMS – Amy Marsh & MTI – talked to Amy she will do a class, will work with MTI Simulator on using it. (Gorton to contact)
13. Thermal Imaging – ND to come back (Gorton to contact) (vendors getting windy on adv.)
14. NFFF, LAST training – 16 hrs. (Mike Jones will work on)*
15. Gas detection –
16. Trench Rescue – one day only, Task Force 1
   a. See about one day building collapse
17. Fire Investigation – use Brian Blomstrom (work with local people see Hines)
18. Fire Chief – FMO*
19. Driving Simulator – Travis @ MTI (Mike Jones to work on)*
20. Haz Mat – 82nd CMT – Samara & Charlie contacted 82nd
21. Pump maintenance – basic Waterous – (Rick will contact)*
22. Building collapse for small depts. – SD Task Force 1 – talked to them they will see if they think they can do something. (Mike Jones will contact)
23. ATV or 4-Wheeler Maintenance basics – MTI – Chris Degen 605-770-0091 (Hines to contact instructor) (Gorton will contact, 4 or 8 hr., 1 or 2 day)
24. ISO – 4 hr. Rob Whispering Pines (Gorton will contact)
25. RIT class – Pheasant Country FOO’s (mike jones will contact, Mike Olsen)
26. Clergy Crisis Intervention – Rod (Charlie will contact Rod)
27. PPE Maintenance – Mike Clausen (Mike Jones will contact) 4 hr.
28. Cancer Awareness – Jason White 1 day (Gorton will contact)
29. So Now You’re the Training Office – Joe Mangan (4 hr.) (Gorton will contact)
30. Pipeline – one day (Charlie will talk to them) one day 2 – 4 hr.
31. Drone – one day (2-4hr)**
32. Rules of Engagement – Kriss Garcia (see what class he would like to do?) (Gorton will contact)
33. LACK – Leadership, Accountability, (Rob Franklin – Mike Jones to contact)
11. Final comments – none noted from Board members

12. Motion by Erickson, seconded by Stoks to reimburse Rick Gustad $200 for expenses on registration program. Roll Call: Kludt, Hines, Jorgenson, Gustad, Diez, Stoks, Kunkel, Erickson, and Gorton. Motion carried.

13. Pay expenses – Motion by Diez, seconded by Erickson to pay expenses for the fall Board meeting. Roll Call: Kludt, Hines, Jorgenson, Gustad, Diez, Stoks, Kunkel, Erickson, and Gorton. Motion carried.

14. New Badlands Director – introduced the new Badlands District Director Rick Cronin, whose term will start on July 1, 2020 through June 30, 2023.

15. NEXT MEETING: Friday, January 10, 2020, 8:00 am at Pierre.
   a. Action Required: Gorton will contact Governors Inn for reservations for Thursday night only.
   b. Action Required: Gorton will see if Ramkota will have a smaller room for the Board to use.

16. There being no further business, motion by Jorgenson to adjourn the Board meeting, seconded by Erickson. Carried. The meeting adjourned at 10:35 AM, Sunday, September 29, 2019.

Respectfully submitted

Dennis Gorton, Secretary

Attachments: Net Worth
General Fund Expenditures
State Fund Expenditures
Membership Recap to date

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Net Worth 2019 - As of 6/19/2019

Includes unrealized gains

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100% = $25/member  
Dept Only = $100/dept

2019 Recap of Paid Memberships  
9/19/2019

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Total $146,800.00  
5696  
232  
50  
0

Provident Insurance Policy Costs:  
AD&D 24/7 - $10K  
Basic Policies - $8.71/member  
A&H - $10K  
Discount for having both policies - .45 cents  
Final Cost/Member - $8.27  
.37 cents  
$3.32

Premiums based on 5415 members

Total Premiums for 2019 $62,740.00  
Balance Due $31,370.00  
paid Amt. May ?? $31,370.00  
Amount Received to Date $146,800.00

2018 Recap  
Membership 5,719  
100% Depts. 233  
Dept. Only 54

2017 Recap  
Membership 5,470  
100% Depts. 216  
Dept. Only 54