

Agenda items;

Call meeting to order 900AM CT

Pledge of Allegiance

Moment of Silence

Approval of agenda

Approve minutes of Board meeting @ Pierre, October 2014

Secretary's Report – Gesinger

Treasurer's Report – Gorton

District Directors Report

What happened/is happening in your district?

Conference call with Pierre Fire Department- State Fire School 2015 status report

Mitchell Visitor's bureau/Chamber- Katie Knutson

Dan Muck with Mitchell Vo-Tech

OLD BUSINESS

1. Newspaper discussion
2. ABC Signup Program
3. Membership report
4. District Fire School Funds year to date
5. High School Scholarship program
6. NVFC - Spring meeting Washington D.C.
7. Fallen Firefighters Memorial Service – 2015
8. National Fallen Firefighters Service – 2015
9. FDIC April 20-25, 2015, Indianapolis
10. Certified Firefighter Scholarship to State Fire School guidelines

NEW BUSINESS

11. State Fire School 2015 – E-board Meeting with Pierre FD
12. Future Fire Schools – 2016-Sioux Falls;
13. Election
14. State Fire School Committee
15. Cost comparison figures
16. Legislation for 2015
17. Statewide committee reports
18. Christmas Tree at Capitol
19. Oklahoma Summit
20. Annual Evaluations of Secretary and Treasurer positions
21. other business items –
22. Pay expenses
23. Adjourn Board meeting

S DFA Meeting
Mitchell Vo-Tech
January 31, 2015
9:00 AM CT

Folder C:

Call meeting to order 9:00AM CT

Members present: Charlie Kludt, Glenn Sealey, Rick Gustad, Chad Baumgarten, Jack Diez, Ron Hines, Mark Stoks, Dave Jorgenson, Denny Gorton, Duane Hofer and Deedra Gesinger

Additional items – Life time membership (Paul Smith) Rockerville Fire Department

Motion by Sealey, 2nd by Hofer to approve the agenda. MC

Approve minutes of Board meeting @ Pierre, October 2014- Motion by Sealey, 2nd by Hofer to approve October minutes. MC

Secretary report- Membership registration program is going ok so far just trying to stay positive. One change to the invoice would be to list the members in A-Z order.

Do we need to change the individual fee of \$50? If a department pays dues only of \$100 can a member of that department be an individual member and if so what would they have to pay? Discussion; the individual member would not be eligible for any benefits if the department was not 100% members.

Treasure report-motion by Baumgarten, 2nd by Jorgenson to approve treasure report. MC
Gorton reported that the bank accounts require signatures notarized each time you have a name change on an account. We will hold off on any changes until June.

Instructors – in the past we have paid for their meal; this will now be a flat rate.

Fischer Rounds/AD&D– we will pay them for 5415 firefighter for 2015. We can accept dues at any time. However, they may not be eligible for the supplemental AD&D insurance.

District rep report-

Central District – District school will be in April

Northeast- District school in April at Bristol

Southeast - District Spring school April at Canton

South Central- no Fall District school – instructor conflict

Northwest- No Fall School-

Black Hills- they will sponsor a class at the Muster so will not have a fall school-Damon Hartmann will take over as Black Hills Rep July 1, 2015

Badlands - No Fall School- they will be hosting a firefighter 1 class in Colome

Conference call with Pierre Fire Department- Fire School 2015 status report

Schedule- Ian will make changes to the schedule for Friday. The business meeting should be called **membership meeting**, and this change should also be reflected on Saturday.

Instructor contracts review – Gorton indicated that Mike Ball did not include a rate, going rate is \$50 an hour and Gorton will make this adjustment to the contract. Question on the heavy truck course, where are they getting the supplies and do they only need two instructors rather than three? Gorton will check with Erickson in the FMO to verify this. He will also verify the instructor fee of \$50 an hour as there was not one listed for contract for this class either.

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Gorton will also make contact with Corolla Lauck for the EMS class to verify fee as nothing was listed. Instructor/speaker Gasaway was paid a \$1000 deposit to secure his contract.

ACTION ITEM: Gorton make contact with instructor Lauck and visit with Erickson in the FMO on other instructors.

Mitchell Visitor's Bureau/Chamber - Katie Knutson visited with us about the service they can provide for us during State Fire School 2017, 2018, 2019.

Dan Muck with Mitchell Vo-Tech provided us with a tour of the awesome facilities. The Vo-Tech facility has tremendous possibilities, we need to make sure classes fully utilize the facility.

Old Business:

1. News paper- no advertising for Sanford yet, Mitchell Technical Institution (MTI) would be interested in advertising as the time gets closer- Joint Council asked about putting their minutes in our paper and this would be ok. Gorton will let them know this is ok.

Future Departments- Reps need to ask local departments to take a picture and send it in.

ACTION ITEM: Gorton let Joint Council know they can publish their minutes in our paper.

2. ABC sign-up – would the auxiliary be interested in utilizing this program for register? Kathy Lembcke indicated that they would. Gustad will work with Kathy to get her the information she needs.

Cost for another agency to use ABC sign-up is 5%, which is to cover the credit card usage fee. Should there be an administrative fee for other organizations to use this program? At this time Gustad does not have a problem doing this. Suggestion was to have a \$50 per year fee for other organizations to use. Gustad will keep track of his time on the Missouri Valley conference just to get an estimate of the time he spends updating the program.

3. Membership report- The thank you in the paper was a great idea and Gesinger will have this run again. Will put ad in the April issue of the paper as this may trigger some of those departments that have not paid to pay.

ACTION ITEM: Gesinger put Thank you in the April newspaper for all those department who have paid

4. District funds year-to-date \$1600 per year if you submit a bill. This amount will stay the same as per budget.

5. High school Scholarship was in the paper and sent to the school list serve. Application deadline is March 15, 2015.

6. NVFC Spring meeting Washington, DC – Koopman will attend. Do we have a board member who is interested in attending as an alternate? Right now Gorton is listed as the alternate as he was the president. Kludt will talk to Koopman and see if he can attend also, as the alternate.

Motion by Gustad, 2nd by Baumgarten to approve travel for an alternate. MC

ACTION ITEM: Kludt visit with Koopman about alternate

7. Fallen Firefighter memorial service – October, 2015 need to check with Ian Paul, Pierre Fire Chief, to see what weekend works best with them based on when they have there fire prevention open house. Will set the weekend based on Ian's response.

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Casket flag. – Baumgarten will check into purchasing more flags. We also need a few cotton flags. Gesinger will check with Charlie Walker about replacing the casket flag as talked about, as Pierre was the department that buried one of the casket flags.

ACTION ITEM: Baumgarten check on purchasing more flags.

ACTION ITEM: Gesinger check with Ian about firefighter memorial weekend and Charlie Walker re: casket flag.

8. National fallen firefighter memorial – Diez is interested in attending- We do not have a name from SD to add this year. Suggesting was to not send anyone if we do not have a name to add.

9. FDIC- April 20-25, 2015 we have one room and one reservation, if anyone wants to go, Gorton needs to know ASAP. If no one indicates there desire to attend, Gorton will attend.

10. Certified firefighter scholarship- this would be for anyone who has completed the certified FF course, the year of fire school. Gustad will continue to work on guidelines.

District scholarship- This scholarship is granted to anyone who has not been to fire school in the last five years. The association will pay the registration fee, and \$250 toward room and mileage.

ACTION ITEM: Gustad work on guidelines for the certified FF scholarship

NEW BUSINESS:

11. State fire School 2015 - E-board follow-up status meeting with Pierre February 28, 2015 10:00AM CT Pierre Station #3 Kludt, Gorton, Sealey, Gustad, Gesinger- Need to set date to open online registration (April 1)

12. Future Fire Schools- Fire school 2016 June 2-4 Sioux Falls- Mike Harstad and Mike Koopman will be the contact. They would like to meet with us to go over some questions, Kludt and Jorgenson will set up a time to go meet with them and answer their questions.

ACTION ITEM: Kludt and Jorgenson meet with Minnehaha County 2016 Fire School

13. Election 2015 - Vice Presidents position –will be open for elections

14. State Fire school committee- 2017, 2018, 2019 Mitchell- planning committee. The board will be the primary contact.

a. Committee make up – Chair/Superintendent, number of members etc..
b. Delegation of duties- Each district will take an event
c. Committee budget & meeting expenses- What will these individual who help get in return? If we have a meeting will they be reimbursed for the expenses? What kind of budget are we looking at? Do we have a set fee for the Vo-Tech? The fee will be minimal to cover janitor and IT expenses.

d. Schedule of events- guidebook; We need to start putting together a reference manual so when we have an issue come up we have reference as to whom should be handling that need/issue.

Board will have a business meeting on Thursday during 2015 fire school starting at 9:00AM. Anyone who wishes to help with the future fire school planning should come to the meeting at 1:00. Each rep should try to bring at least two people from their area to this meeting.

We will also see what kind of interest we can generate from an ad in the paper.

ACTION ITEM: Reps bring at least two people to the planning meeting on Thursday June 18, 2015.

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ACTION ITEM: Kludt put ad in the paper to generate individuals to help with future fire school planning.

15. Cost comparison figures- Mileage cost state rate \$.37 vs federal rate \$.56. We currently pay federal rate of \$.56; if we go back to the state rate of \$.37 we would save almost \$800 on travel expenses.

Per diem expenses; Motion by Gustad, 2nd by Baumgarten to drop the per diem and meal cost for meetings, effective upon passage. Discussion; Sealey call the question; motion failed. Motion by Gustad, 2nd by Baumgarten to drop the reimbursement of in-state meals only, effective February 1st. Discussion; Motion passes five to three, board members will no longer be reimburse for in-state meals only.

16. Legislation 2015 - HB1083 update, there was some verbiage changes made to this bill, departments can only bill equal to or less than the amount the insurance will pay.

National Bill 343 tax credit for emergency services, if this bill goes through departments would need to keep track of EMS calls so emergency personnel could take a tax credit for these types of calls.

There were also two fireworks bills up in legislation this year.

17. State wide reports-

Public Safety Community Council met in Pierre- Gorton gave report – indicated if a district school is looking for a 4hr class state radio will come to your district and put on the course.

Joint Council- met in Pierre- Kludt gave update; they will meet again in October in Watertown.

Fire Chiefs- met in Pierre- Gustad gave update and they are going to start to meet quarterly.

Instructors – met in Pierre- Baumgarten

Fire Marshal’s Advisory Board – Gustad

18. Christmas tree at Capitol -Gesinger will send Gorton the individual ornaments that need to be re placed and also need one for Englund the name that was added last year.

ACTION ITEM: Gesinger send Gorton list of name for new ornaments.

19. Oklahoma Summit- Kludt will let them know we will not have someone attend but would appreciate further information.

ACTION ITEM: Kludt follow-up with Oklahoma summit

20. Annual Evaluation of Secretary and treasure positions –

Went into executive session 4:50PM –

Out of executive session 5:20PM

Treasure position Gorton start date March 1, 2014- Motion by Gustad 2nd by Hofer to continue this position at a salary of \$1500 per year. MC

Secretary position Gesinger- Motion by Sealey 2nd by Hofer to continue this position at the salary of \$6000 per year. MC

21. Other business items-

Life time membership- Rockerville firefighter Paul Smith; Letters nomination Paul Smith were submitted. Motion by Hofer 2nd by Sealey to make Paul Smith an honorary lifetime member (posthumously) of the SD FF Association. MC

ACTION ITEM: Gesinger will get gold card engraved and send to Rockerville Fire Chief.

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Kathy Lembcke is making blankets to send to families who have lost their homes to fire. If anyone knows of a family who has experienced a loss due to fire please let Kathy know.

Auxiliary - The auxiliary lost money at Brown County fire school. They are thinking of cutting their board down to save cost; they currently have 7 members. The only income they get is the registration/membership fee collected at fire school. They have about 32 members. Motion by Hofer to pay for the auxiliary insurance as an incentive to be part of the auxiliary, motion dies due to lack of 2nd.

Suggestion was to make the Auxiliary a department of the Firefighters Association and they would pay 100% membership dues and then they would be covered under Fischer Rounds insurance. Each member would pay the auxiliary association dues of \$25 to be part of the auxiliary. The thought of offering the insurance benefits would be to help increase their membership. Motion by Gustad 2nd by Diez to pay the auxiliary \$800 to cover the cost of the 32 members they currently have making them 100% members. Discussion, MC

ACTION ITEM: Kathy will get list of names to the association

Traffic incident management class- Jorgenson gave update and indicated that Mike Erickson is going to incorporate this into the EVOC course. Any agency who could possible be involved in a highway incident would be welcome to take this 4 hour course.

Discount drug network – Information was sent to Kludt to see if our organization would be interested in offering this to our membership as an incentive/benefit; there is no cost to us- Kludt will contact them and email everyone the info.

ACTION ITEM: Kludt follow-up with discount drug network and send email to everyone with information.

22. Pay expenses - Motion by Stoks 2nd by Hofer to pay bills. MC

23. Adjourn meeting - Motion by Stoks 2nd by Jorgenson to adjourn 5:45PM CST. MC

Minutes recorded by Secretary
Deedra Gesinger
Reviewed by President Charlie Kludt
Approved October 2015